

Career Services Center | Coppin State University | 2500 West North Avenue | Baltimore, MD 21216 410.951.3919 | f.410.951.3920 | careerdev@coppin.edu | www.coppin.edu/careerservices

## **Dress for Success**

You never get a second chance to make a first impression, so make sure you leave a positive lasting impression with the interviewer by dressing professionally. You want the employer to assume this is the best you can look. Use the guide below to determine what to wear for successful interviews.

MEN	WOMEN
<ul> <li>WEAR A SUIT! Even though you might think you will never wear a suit again, you should still wear a suit. You may be surprised at how much use you will get out of that suit. Don't have a suit? It's time to buy one. Can't afford a suit? Borrow one (as long as it properly fits!).</li> <li>The standard job interviewing attire for men</li> </ul>	<ul> <li>WEAR A SUIT! Even though you might think you will never wear a suit again, you should still wear a suit. You may be surprised at how much use you will get out of that suit. Don't have a suit? It's time to buy one. Can't afford a suit? Borrow one (as long as it properly fits!).</li> <li>Choose a suit in a conservative color-Dark navy, gray, beige or brown.</li> </ul>
is a conservative dark navy or gray two-piece business suit	<ul> <li>Pant suit or skirt suit. If you choose to wear a skirt suit make sure the skirt length is a little</li> </ul>
<ul><li>Solid color button down shirt</li><li>Conservative tie. Avoid cartoon characters, less-than-serious graphics or theme ties.</li></ul>	below your knees. Also, if you wear a skirt , make sure to wear skin-colored hosiery-no bare legs!
<ul><li>No distracting jewelry.</li><li>Socks must match pants.</li></ul>	<ul><li>Solid color button down shirt.</li><li>Tasteful accessories (small earrings, one ring per hand maximum).</li></ul>
<ul> <li>Hair length should be appropriate and hair should be clean and well groomed.</li> <li>Well trimmed facial hair.</li> <li>Polished, dress shoes. Make sure the color of your shoes matches the color of your belt.</li> </ul>	<ul> <li>Keep color-treated hair updated.</li> <li>Well-groomed fingernails. If you choose to wear fingernail polish, keep it a conservative color and be sure there are no chips in the polish.</li> </ul>
<ul> <li>Remember to iron your clothes!</li> <li>Your scent should leave the room when you do, so go easy on the cologne.</li> </ul>	<ul> <li>Makeup should be neat/natural.</li> <li>Polished, low-heeled dress shoes.</li> <li>Remember to iron your clothes!</li> <li>Your scent should leave the room when you do,</li> </ul>
	• Four scent should leave the room when you do, so go easy on the perfume.